

PADRE DAM MUNICIPAL WATER DISTRICT CLASS SPECIFICATION

CLASS TITLE: Recycled Water Technician

DEPARTMENT: Operations & Water Quality	ACCOUNTABLE TO: Meter Shop Supervisor	FLSA STATUS: Non-Exempt
SALARY RANGE:	20	
<p>CLASS SUMMARY: Incumbent is responsible for ensuring recycled water use sites are in compliance with Padre Dam and the Department of Environmental Health’s rules and regulations. Duties include: Inspecting sites for potential hazards, safety and compliance of rules and regulations concerning the use of recycled water; coordinating and conducting cross-connection tests; evaluating irrigation systems for compliance; preparing and delivering notices of non-compliance; preparing required reports; and, maintaining required records.</p>		
<p>DISTINGUISHING CHARACTERISTICS: The Recycled Water Technician is a stand alone classification which is distinguished from other classes by its responsibility for performing cross-connection tests and inspecting sites to ensure compliance with rules and regulations.</p>		

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)
1.	Inspects recycled water use sites, including irrigation systems, to determine if they are in compliance with Padre Dam’s and the Department of Environmental Health’s rules and regulations.
2.	Prepares evaluations and notices for non-compliance for both recycled water sites and restaurants. Contacts customers regarding the deficiencies and works closely with customers to ensure corrections are made. Maintains records of evaluations and notices.
3.	Prepares required reports for Padre Dam and regulating agencies regarding the use of recycled water. Maintains records of such reports.
4.	Coordinates and conducts cross connection testing of recycled water use sites with the Department of Environmental Health, property owners and Padre Dam staff to ensure the quality of potable drinking water is maintained. Maintains records of tests.
5.	Assists new recycled water customers in completing application forms, getting required training and going through the process of inspections, shut downs, etc.
6.	Assists Water Quality Compliance Specialist with backflow inspections and other related issues.
7.	Performs other duties of a similar nature or level

<p>Knowledge (position requirements at entry):</p> <ul style="list-style-type: none"> ▪ Backflow and cross connection testing requirements; ▪ Irrigation systems; ▪ Landscaping techniques and materials.

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Skills (position requirements at entry):

- Inspecting irrigation construction;
- Reading and interpreting rules and regulations;
- Ability to read irrigation plans/blueprints'
- Using hand and power tools;
- Performing cross connection testing;
- Using computers and related software applications;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Training and Experience (position requirements at entry):

High School Diploma or General Equivalency Diploma (G.E.D.) and two years of related irrigation experience; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above

Licensing Requirements (position requirements at entry):

- Valid California driver's license;
- Water Distribution Operator Grade D-1 certificate from the State of California, Dept. of Health Services;
- Cross-Connection Control Program Specialist certificate from the American Water Works Association.

Physical Requirements:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing and seeing.

Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, infectious materials, inadequate lighting, work space restrictions, intense noises and travel.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Classification History:

Date: 4/98; 1/02; 1/05; 7/06