

PADRE DAM MUNICIPAL WATER DISTRICT CLASS SPECIFICATION

CLASS TITLE: Facilities Maintenance Worker

DEPARTMENT: Operations & Water Quality	ACCOUNTABLE TO: Facilities Maintenance Crew Supervisor	FLSA STATUS: Non-Exempt
SALARY RANGE:	12, 14, 17	
<p>CLASS SUMMARY: Incumbents are responsible for repairing, renovating and maintaining buildings and grounds facilities. Duties may include: performing grounds maintenance activities such as landscaping, mowing, weed-eating, trimming, pruning, irrigation systems, and applying specialized pesticides and herbicides in landscaped, open spaced, and aquatic environments; performing routine electrical activities; performing routine carpentry work; performing routine plumbing activities such as unclogging sewers and installing new faucets and water heaters; performing routine masonry work such as finishing cement, forming, tie steel, determining elevation and minor grading; painting interior and exterior of buildings, estimating materials, tools, equipment, and ordering parts for projects; and, taking care of safety and security to Padre Dam Facilities which include securing cabinets, fence repairs and safety related matters that impacts Padre Dam Facilities and making recommendations for improvements; and coordinating specialized work with other departments.</p>		
<p>DISTINGUISHING CHARACTERISTICS: The Facilities Maintenance Worker is the first level of a two level facilities maintenance series. The Facilities Maintenance Worker is distinguished from the Facilities Maintenance Crew Supervisor in that the Facilities Maintenance Worker does not have supervisory responsibilities.</p>		

DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)
1.	Maintains, repairs and renovates landscaped areas by mowing, weed-eating, pruning, spraying herbicides and pesticides and fertilizing; maintains and cares for the Padre Dam nursery.
2.	Maintains, repairs and constructs irrigation systems including timers, pumps, backflow devices, pressure regulators and electronic valves.
3.	Implements suggestions and recommendations for maintaining water quality at Santee Lakes.
4.	Repairs, maintains and constructs electrical systems to include: breakers, circuits, outlets, switches, lights and light fixtures and wiring.
5.	Performs routine plumbing activities to include unclogging sewers and installing new faucets and water heaters.
6.	Performs routine masonry work such as finishing cement, forming tie steel, determining elevation and minor grading.

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DUTY NO.	ESSENTIAL DUTIES: (These duties are a representative sample; position assignments may vary.)
7.	Performs routine carpentry work such as rough framing, drywalling, roofing, painting, setting up door jams and installing windows, doors and hardware.
8.	Performs routine mechanical work such to include HVAC systems.
7.	Takes care of emergency hazards to employees, the public, and property such as securing cabinets and making fence repairs.
8.	Performs other duties of a similar nature or level.

Knowledge (position requirements at entry):

- Basic maintenance and repair techniques for carpentry, masonry, plumbing, mechanical and electrical work;
- Landscaping techniques including tree trimming;
- Basic computer usage;
- Protocol for working at elevated heights;
- HAZWOPER and confined space rules and regulations (certification to be obtained within one year from date of hire);
- Basic irrigation design, installation and maintenance.

Skills (position requirements at entry):

- Performing landscaping activities;
- Performing routine maintenance and repairs for carpentry, masonry, plumbing, mechanical and electrical work;
- Reading blue prints and drawing as-builts;
- Using hand, power and powder actuated tools;
- Using landscape and construction equipment;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

Training and Experience (position requirements at entry):

High School Diploma or General Equivalency Diploma (G.E.D.) and one year experience in landscaping, general maintenance or construction trade; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

Licensing Requirements (position requirements at entry):

- Valid California Driver's License;

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Physical Requirements:

Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing, seeing and repetitive motions.

Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, extreme temperatures; chemicals, oils and intense noises.

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

Classification History:

Date: 4/98; 1/02; 1/05